



## Imaging and Document Management Constituent Group Meeting Minutes

**Session:** Thursday, October 3, 12:45 – 2:05 p.m.  
(25-30 participants)

**Facilitator:** **Susan Thornton**, Computer Consultant  
East Carolina University

The Imaging and Document Management Constituent Group (IMAGE) meeting began with an introduction from each attendee and what Imaging and Document Management projects they were working on and what they wanted to get from this group. Some of the topics our attendees were interested in were: imaging systems and what other universities are using, who has been successful with an imaging project, in-house vs. outsourcing, institutional repositories, retention, FERPA and HIPAA, and scanning novels.

Jeremy Rowe, Arizona State University talked about the Preservation and Access for Electronic College and University Records (ECURE) conference to be held at ASU in the coming week. Information is available on the ECURE web site at [www.asu.edu/it/events/ecure](http://www.asu.edu/it/events/ecure).

Pam Burton, associate professor of Library Services at the Joyner Library was a guest presenter. Pam talked about librarian and archivist perceptions and how they relate to imaging and document management. Her discussions lead to the question of who maintains data at your university. Should librarians/archivists choose what is saved and collected?

Interested individuals should visit the Imaging and Document Management Constituent Group website at [www.educause.edu/memdir/cg/image-dm.html](http://www.educause.edu/memdir/cg/image-dm.html) and subscribe to the discussion list. Please send suggestions for topics of discussion, changes or enhancements to the EDUCAUSE 2003 IMAGE group meeting to Susan Thornton.

**Submitted by:** Susan Thornton,  
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