



EDUCAUSE CONSTITUENT GROUP MEETING

Imaging and Document Management

Leader: Susan Thornton (thorntons@mail.ecu.edu)
 East Carolina University – Greenville, North Carolina
 Day/Time: October 29, 2001 12:45-2:15

ATTENDANCE LIST

Name	Institution	Email
Lynn Hulett	Washington State University	hulett@wsu.edu
Connie Fitzpatrick	Open Learning Agency	connief@ola.bc.ca
Jeremy Rowe	Arizona State University	Jeremy.rowe@asu.edu
Corazon Wong	San Francisco State University	Coraw@sfsu.edu
Bob Fraser	University of Michigan-Dearborn	rfraser@umich.edu
Linda Ahern	Smith College	Lahern@smith.edu
Edward Kelty	Rio Salado College	Edward.kelty@riomail.maricopa.edu
Mel Sears	Computhink	msears@computhink.com
Sue Korzinek	Grand Valley State University	korzines@gvsu.edu
Rusty Worley	Drury University-MD	rworley@drury.edu
David E. Trevvett	University of Chicago	davidt@uchicago.edu
Rand Smale	Saskatchewan Institute of Applied Science & Technology	smale@siast.sk.ca
Josh Stempel	Hebrew Union College	jstempel@huc.edu
John Montgomery	Ivy Tech State College	jmontgomery@ivy.tec.in.us
Monique Snowden	Texas A & M University	Monique@tamu.edu
Ray Chambers	Juniata College	Chamber@juniata.edu
Wayne Ashby	University of Virginia	ashby@virginia.edu
Bernice Ginder	Rutgers University	ginder@acs.rutgers.edu
Scott Parish	Pittsburg State University	ssparish@pittstate.edu
Bob Wisler	Randolph Macon Women's College	bwisler@rmwc.edu
Chris Burnley	Randolph Macon Women's College	cburnley@rmwc.edu
David Mongold	University of Hawaii System	mangold@hawaii.edu
Martinique H. Johns	Northeastern Illinois University	m-johns@nein.edu
Rich Breen	University of Chicago	rbreen@uchicago.edu

Minutes

The Imaging and Document Management Constituent Group Meeting began with an informal introduction from each attendee and a quick icebreaker question. Susan Thornton reviewed that the constituent group had changed names from The Electronic Records Management Constituent Group to the Imaging and Document Management Constituent Group because the group seemed to focus more last year on these types of projects.

Lynn Hulett, from Washington State University, was a guest presenter and talked about the document management project they started over 3 years ago for their undergraduate admissions. This system was the first client-server application on their campus. WSU currently has seven servers that run their document management system and they are all housed in IT. Several attendees asked Lynn questions related to their system and workflows.

Jeremy Rowe from Arizona State University talked about the ECURE conference that was just recently held at ASU. ECURE stands for Preservation and Access for Electronic College and University Records. Jeremy told the group about Calls for Proposals for the ECURE 2002. There is information available on the ECURE web site at www.asu.edu/it/events/ecure or you can search google.com for ECURE. .

Another constituent participant, Monique Snowden from Texas A & M shared some of her experiences with their imaging system. Rand Smale from Saskatchewan Institute of Applied Science & Technology asked attendees about any institution with experience with OTG Xtendr Software and familiarity with using the Dublin Core method of indexing electronic objects.

Some topics that were on the agenda, but didn't get discussed because of time were PDF vs. other formats, Disaster Recovery and Storage Issues.

All interested people should visit the Imaging and Document Management Constituent Group website at <http://www.educause.edu/memdir/cg/image-dm.html>. Anyone that has suggestions for topics of discussion, changes or enhancements to this group meeting to be included at EDUCAUSE 2002, should email them to Susan Thornton (thorntons@mail.ecu.edu).