



## edACCESS Constituent Group Meeting Minutes

**Session:** Thursday, October 3, 4:55 – 6:10 p.m.

**Facilitators:** **John Bruggeman**, Director of Information Systems,  
Hebrew Union College-Jewish Institute of Religion

The group that met was small - six people, including myself. The attendees were as follows:

Marshall Northcutt, Mills College ([marshall@mills.edu](mailto:marshall@mills.edu))  
Buck Little, Thomas University ([blittle@thomasu.edu](mailto:blittle@thomasu.edu))  
Donna Painter, Wilmington College ([donnaPainter@wilmington.edu](mailto:donnaPainter@wilmington.edu))  
Barry Smith, Baptist Bible College ([bcsmith@bbc.edu](mailto:bcsmith@bbc.edu))  
Deb Turner, Bluffton College ([turnerd@bluffton.edu](mailto:turnerd@bluffton.edu))

The meeting opened with a general welcome and discussion of the edAccess group and the edAccess conference in June. The group then talked about the 2 main issues that carried over from the Small Schools discussion group earlier that day during the lunch break. The topics were Student Information Systems, or ERP systems and staff sizes.

The following products were currently in production at the 5 schools (HUC-JIR does not currently have a SIS).

- SCT Banner at Mills College
- FX Scholar at Thomas University
- CARS at Wilmington
- Home grown/ABT at Baptist Bible
- Teams 2000 (CMD5) at Bluffton.

Each product had strong points and weak points and each school was either actively or planning on an upgrade or a new system within two to three years. Some systems, like CMD5 were known to be end of life but were expected to be in production for at least another 18-24 months.

We discussed the number of staff at each institution, and if they were using wireless yet on campus. The average number of support staff for all six schools was six FTE, with a low of one support person and a high of 10 support people. Two of the six schools have wireless deployed, one was planning on deploying soon, and the other three did not have plans at this time.

Technology fees were also discussed. Five of the six schools had a technology fee, HUC-JIR was the only school without a technology fee. The fees ranged from a per semester low of \$45 to a high of \$250.

The meeting ended with a reminder about the June 2003 edAccess conference (June 18 - 20) in New Jersey. (<http://www.edaccess.org/conference.html>)

**Submitted by:** John Bruggeman, ([jbruggeman@huc.edu](mailto:jbruggeman@huc.edu))  
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